Nuttersons

3-5 St John Street
Manchester
M3 4DN

☎ **0161 883 1122**
www.nuttersons.co.uk

PERSONAL SPECIFICATION

Post	Apprentice Web Developer
Location	Manchester, City Centre

	Essential	Desirable
Qualifications	• No formal qualifications required.	
Experience	• Experience using computers • Experience using Microsoft Office products (Word and Excel) • Experience using websites • Experience sending emails	• Experience building website • Experience creating graphics • Dealing with customers (in person / via email / on the phone)
Skills, abilities and knowledge	• Knowledge of the internet • Be familiar with Microsoft Office products (Word and Excel)	• Experience of Photoshop and Illustrator • Interest in coding websites • Interest in design of websites • Knowledge of search engines
Qualities and attributes	• Good interpersonal skills. • Good communication skills, writing skills and people skills. • Ability to work independently and as part of a team. • Ability to work on multiple projects simultaneously. • Good IT skills. • Good organisational and time management skills. • Able to correctly prioritise tasks. • Take pride in your work.	• Sales experience. • Ability to work under pressure. • Willingness to learn new skills and rise to new challenges. • The persistence to work hard to achieve the best possible outcome. • Experience of breaking down large projects into smaller tasks and prioritise them accordingly. • Understanding of cost and best value
Other requirements	• Willing to travel occasionally. • Must be keen to progress, learn and adapt to new environments and challenging situations. • Not afraid to get involved in a project outside of a traditional skill set.	